City and County of San Francisco

Residential Rent Stabilization and Arbitration Board



2003-04 BOND MEASURE PASSTHROUGH WORKSHEET (For Use During the 2003-04 Tax Year Only, Beginning November 2003)

Date _		
	y Address	
Number	r of Units (Including Commercial Units)	
Landlor	d/Agent (Circle One)	
Landlor	d/Agent's Day Phone	
Dear Te	enant:	
Ordinar attributa on the form	s the calculation for bond measure passthroughs in accordance with Refice permits an owner to pass through to each tenant in the above-reference to the passage of certain bond measures previously approved. The tenant's anniversary date to any tenant who was in residence as of count on line 8 is the monthly amount I am permitted to pass through to have that follows below. If you have any questions about the calculation and number, or you may also write me at:	nced property the costs directly se costs may be passed through November 1, 2003. each unit and is calculated by using as, please call the above referenced
If you h file a co	ave not been able to resolve questions about this passthrough with the mplaint and request for review with the Rent Board. You may contact ddress below.	andlord/agent, a tenant may
1. 1	Net Taxable Value (see sample on back for location on bill)	ø.
		2
	Divide Line 1 by 100 and enter that amount here	\$ \$
2. I 3. I	Divide Line 1 by 100 and enter that amount here Bond Measure Passthrough Factor for 2003-04 Tax Year	\$
2. I 3. I 4. N	Divide Line 1 by 100 and enter that amount here Bond Measure Passthrough Factor for 2003-04 Tax Year Multiply Line 2 by Line 3	\$\$ 023 \$
2. I 3. I 4. I 5. I	Divide Line 1 by 100 and enter that amount here Bond Measure Passthrough Factor for 2003-04 Tax Year Multiply Line 2 by Line 3 Number of Units in the Property (including commercial units)	\$
2. I 3. H 4. M 5. M 6. I	Divide Line 1 by 100 and enter that amount here Bond Measure Passthrough Factor for 2003-04 Tax Year Multiply Line 2 by Line 3 Number of Units in the Property (including commercial units) Divide Line 4 by Line 5 (yearly passthrough amount per unit)	\$
2. I 3. H 4. M 5. M 6. I	Divide Line 1 by 100 and enter that amount here Bond Measure Passthrough Factor for 2003-04 Tax Year Multiply Line 2 by Line 3 Number of Units in the Property (including commercial units)	\$

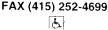
In order for a bond measure passthrough to be imposed, the following conditions must all be met:

- a. The passthrough shall be imposed on the tenant's anniversary date for an annual allowable increase beginning November of the current tax year through December of the following year, and shall be discontinued after 12 months. Note: Depending upon the date of imposition, collection may continue into the following tax year;
- b. The tenant(s) must have been in residence as of November 1, 2003;
- c. A thirty day written notice of the prospective increase must be given along with this form;
- d. The increase CANNOT become part of the base rent—it must be kept separate;
- e. The passthrough amount must be recalculated each year using the Bond Passthrough Factor for that tax year. This form is to be used only for the 2003-04 tax year; and,
- f. A landlord cannot petition for bond measure costs through an operating and maintenance expense petition and use this direct passthrough procedure—only one option may be used; and,
- g. Bond measure passthroughs may be "banked" and imposed in future years.

(See other side for property tax sample)

Forms/bonds/03-04wksht/10/03 **24-Hour Information Line TEL. (415) 252-4600**

Fax Back Service (415) 252-4660 INTERNET: http://sfgov.org/rentboard



VOL	BLOCK NO.	LOT NO.	TAX BIL	L NO.	TAX RATE		PH	OPERTY LOCA	TION
33		li .	735	392	1.1290%	1	- •		
ASSES MAIL TO			TO: O CA 94110			7/2	REAL PROPI HOMEOWNE PAY	ASSESSOR-RECORDER ON: (415) 554-5596 (EMPTIONO: (415) 551-5515 REDIT CARDS AMERICAN EXPRESS, please cail WATE ISSUE or BRAVO credit cards can	
Γ		ASSESSMENT INFORMATION							
		İ	ASSESSA	AENT		FULL VAL	UE	TAX RATE	TAUOMA XAT
Use the amount Shown here →		LAND IMPR / STRUCTURAL IMPR / FIXTURES PERSONAL PROPERTY			128-82 000-5E		.1290%	395.15 325.38	
		GROSS T	AYARI F V	ALUFE		.3-821		720.53	
		LESS: EXE	MPTIONS	1		7,000		79.03	
		OTHER NET TAXABLE VALUE			S6-951		1.1290%	643.50	
		DIRECT CHARGES AND/OR SPECIAL ASSESSMENTS: (Call For Information)							
or	Line No	. 1 of	CODE			YPE		PHONE NO.	·
the Bond measure worksheet									
		TOTAL DIRECT CHARGES AND SPECIAL ASSESSMENTS					n de la companya de l		
DUE NOVEMBER 1,			1999		DUE I	DUE FEBRUARY 1, 2000		TOTAL	\$P47.7N
IN	FIRST STALLMENT		\$320.		SECOND INSTALLMENT		\$320.75	DUE	
		į į	KEEP THIS I	PART FOR	YOUR RECORE	S. YOUR C	ANCELLED CHECK IS	YOUR RECEIPT.	